



ORTA DOĞU TEKNİK ÜNİVERSİTESİ
MIDDLE EAST TECHNICAL UNIVERSITY

FOREIGN LANGUAGE EDUCATION DEPARTMENT

ORIENTATION FOR FRESHMEN

05.10.2020

TABLE OF CONTENTS

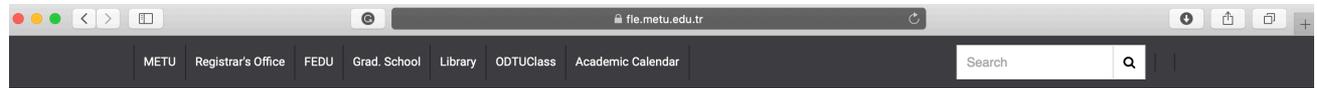
1. FLE WEBSITE
2. QUICK INFO
3. METU OIBS
4. REGISTRATION



1

FLE WEBSITE

fle.metu.edu.tr



[Home](#) | [About](#) | [People](#) | [Research](#) | [Programs](#) | [Events](#) | [Contact](#) | [Quick Links](#)



Welcome to the Department of Foreign Language Education

The Department of Foreign Language Education offers B.A., M.A. and Ph.D. programs in English Language Teaching, M.A. and Ph.D. programs in English

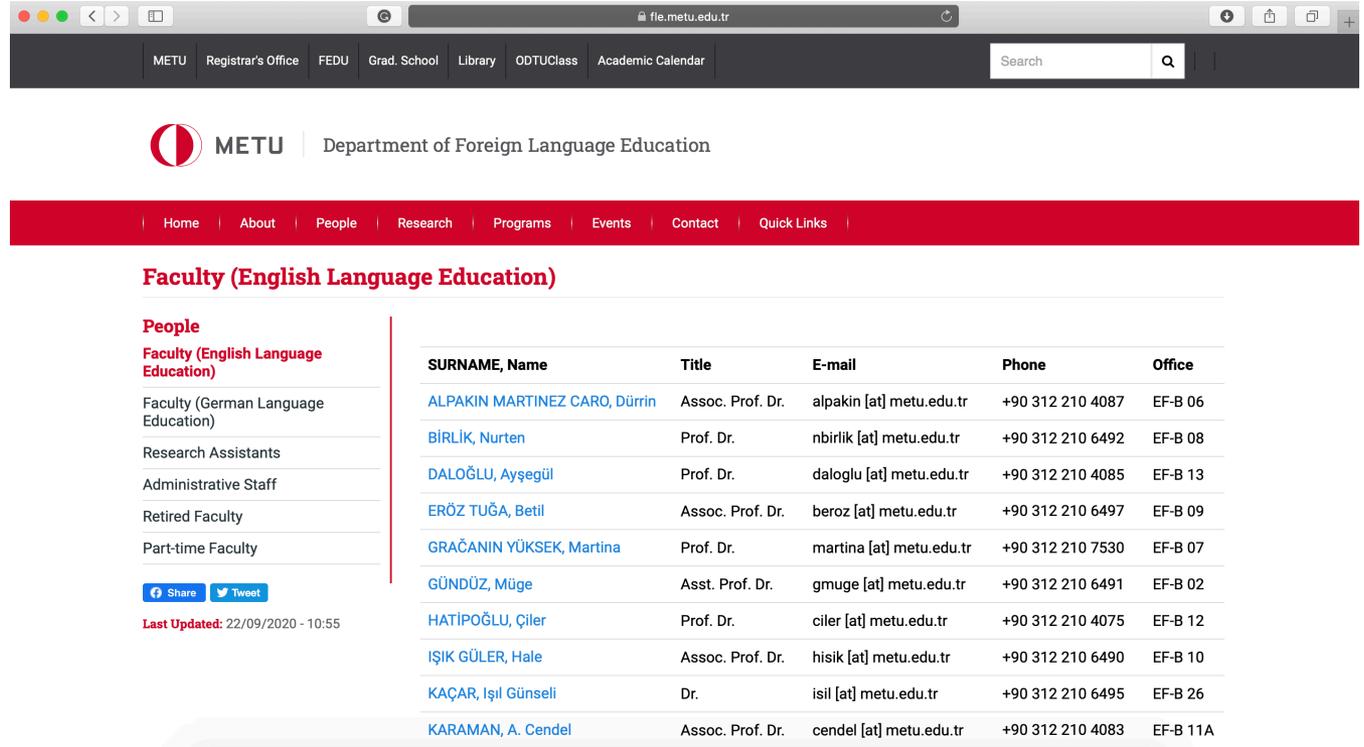
Announcements

[all announcements >>](#)



1

FLE WEBSITE

<https://fle.metu.edu.tr/en/faculty-english-language-education>


The screenshot shows the website interface for the Department of Foreign Language Education at METU. The page features a navigation menu with links for Home, About, People, Research, Programs, Events, Contact, and Quick Links. The main content area is titled "Faculty (English Language Education)" and includes a sidebar with categories like Faculty (German Language Education), Research Assistants, Administrative Staff, Retired Faculty, and Part-time Faculty. A table lists the faculty members with their names, titles, email addresses, phone numbers, and office locations.

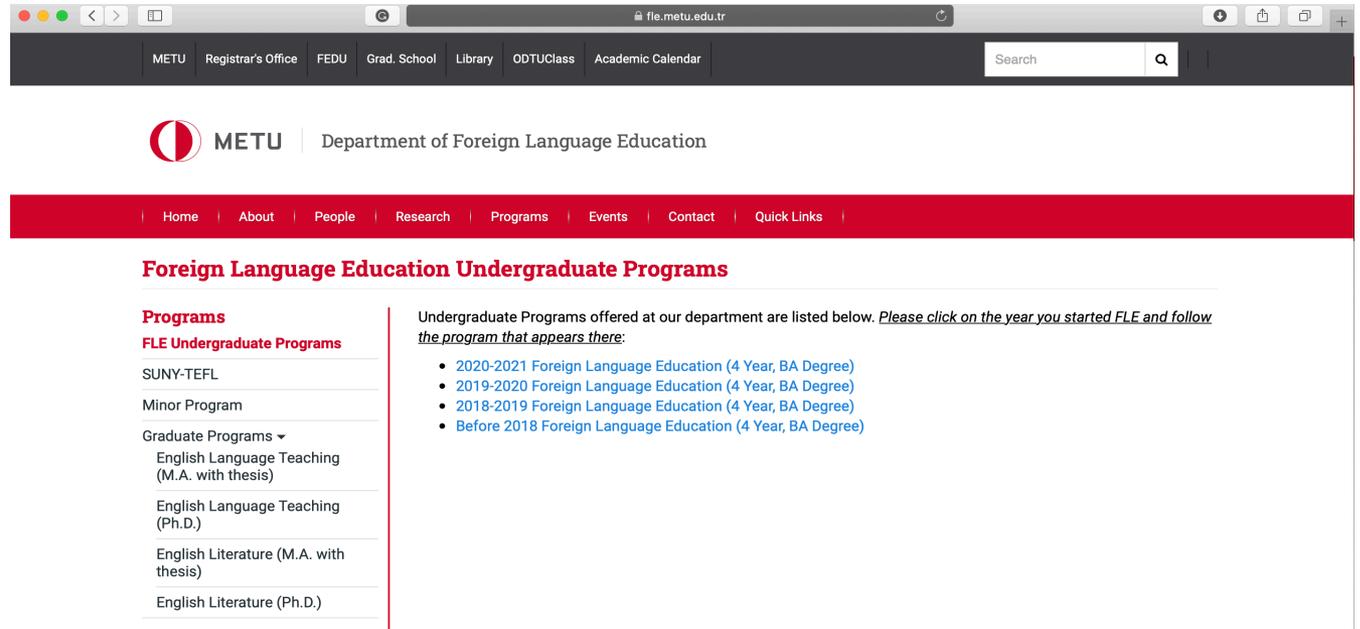
SURNAME, Name	Title	E-mail	Phone	Office
ALPAKIN MARTINEZ CARO, Dürrin	Assoc. Prof. Dr.	alpakin [at] metu.edu.tr	+90 312 210 4087	EF-B 06
BİRLİK, Nurten	Prof. Dr.	nbirlik [at] metu.edu.tr	+90 312 210 6492	EF-B 08
DALOĞLU, Ayşegül	Prof. Dr.	daloglu [at] metu.edu.tr	+90 312 210 4085	EF-B 13
ERÖZ TUĞA, Betil	Assoc. Prof. Dr.	beroz [at] metu.edu.tr	+90 312 210 6497	EF-B 09
GRAÇANIN YÜKSEK, Martina	Prof. Dr.	martina [at] metu.edu.tr	+90 312 210 7530	EF-B 07
GÜNDÜZ, Müge	Asst. Prof. Dr.	gmuge [at] metu.edu.tr	+90 312 210 6491	EF-B 02
HATİPOĞLU, Çiler	Prof. Dr.	ciler [at] metu.edu.tr	+90 312 210 4075	EF-B 12
IŞIK GÜLER, Hale	Assoc. Prof. Dr.	hisik [at] metu.edu.tr	+90 312 210 6490	EF-B 10
KAÇAR, Işıl Günseli	Dr.	isil [at] metu.edu.tr	+90 312 210 6495	EF-B 26
KARAMAN, A. Cendel	Assoc. Prof. Dr.	cendel [at] metu.edu.tr	+90 312 210 4083	EF-B 11A



1

FLE WEBSITE

<https://fle.metu.edu.tr/en/foreign-language-education-undergraduate-programs>



The screenshot shows a web browser window displaying the METU Department of Foreign Language Education website. The browser's address bar shows the URL fle.metu.edu.tr. The website's navigation menu includes links for METU, Registrar's Office, FEDU, Grad. School, Library, ODTUClass, and Academic Calendar. A search bar is located in the top right corner. The main content area features the METU logo and the text "Department of Foreign Language Education". Below this is a red navigation bar with links for Home, About, People, Research, Programs, Events, Contact, and Quick Links. The main heading is "Foreign Language Education Undergraduate Programs". Underneath, there is a section for "Programs" with a sub-section for "FLE Undergraduate Programs". This section lists several programs: SUNY-TEFL, Minor Program, Graduate Programs (with a dropdown arrow), English Language Teaching (M.A. with thesis), English Language Teaching (Ph.D.), English Literature (M.A. with thesis), and English Literature (Ph.D.). To the right of this list, a paragraph states: "Undergraduate Programs offered at our department are listed below. *Please click on the year you started FLE and follow the program that appears there:*". Below this paragraph is a bulleted list of four programs: "2020-2021 Foreign Language Education (4 Year, BA Degree)", "2019-2020 Foreign Language Education (4 Year, BA Degree)", "2018-2019 Foreign Language Education (4 Year, BA Degree)", and "Before 2018 Foreign Language Education (4 Year, BA Degree)".



Undergraduate Curriculum*

BA in Foreign Language Education

The Department of Foreign Language Education offers a B.A. program in English Language Teaching. Taking into consideration the latest developments in the field, students are provided with a solid foundation in the English language, English literature, methodology, educational sciences and linguistics in order to make them fully qualified teachers of English in primary, secondary and tertiary educational institutions.

[Click here](#) to view METU Catalog information

[Click here](#) for course descriptions.

[Click here](#) for Elective Courses descriptions

FIRST YEAR

First Semester			Second Semester		
4540200	Introduction to Education	(3-0)3	2402202	Principles of Kemal Atatürk II	NC
2402201	Principles of Kemal Atatürk I	NC	6420104	Language and Expression II	(3-0)3
6420103	Language and Expression I	(3-0)3	4500129	Introduction to Literature	(3-0)3
4300100	Computer Applications in Education	(3-0)3	6390102	Advanced Reading and Writing II	(3-0)3
6390101	Academic Reading and Writing I	(3-0)3	4500200	Instructional Principles and Methods	(3-0)3
4500137	Listening and Pronunciation	(3-0)3	4500280	Oral Expression & Public Speaking	(3-0)3
	Departmental Elective I	(3-0)3		Departmental Elective II	(3-0)3
4500134	Contextual Grammar	(3-0)3			



v

FLE WEBSITE

2

QUICK INFO

What type of courses will you take?

Must Course: obligatory courses you must take from FLE and EDS

Departmental Elective: courses you must take from FLE, but you can choose them among those available in the program

Non-Departmental Elective: courses you must take from other departments, not FLE



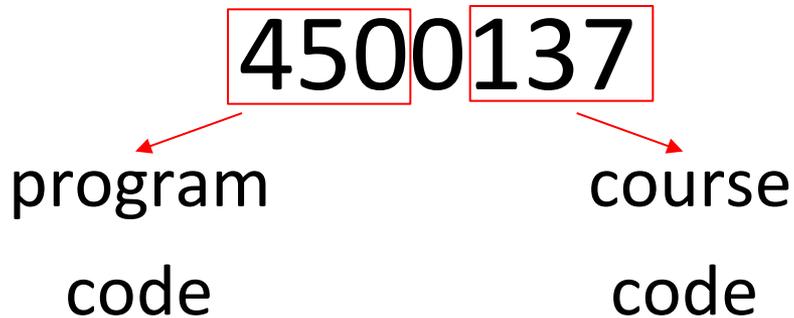
v

FLE WEBSITE

2

QUICK INFO

What do the codes mean?



450 > Foreign Language Education (FLE)

454 > Educational Sciences (EDS)

639 > Modern Languages (ENG)

642 > Turkish Language (TURK)

240 > History (HIST)

430 > Computer Education and Instructional Technology (CEIT)



✓

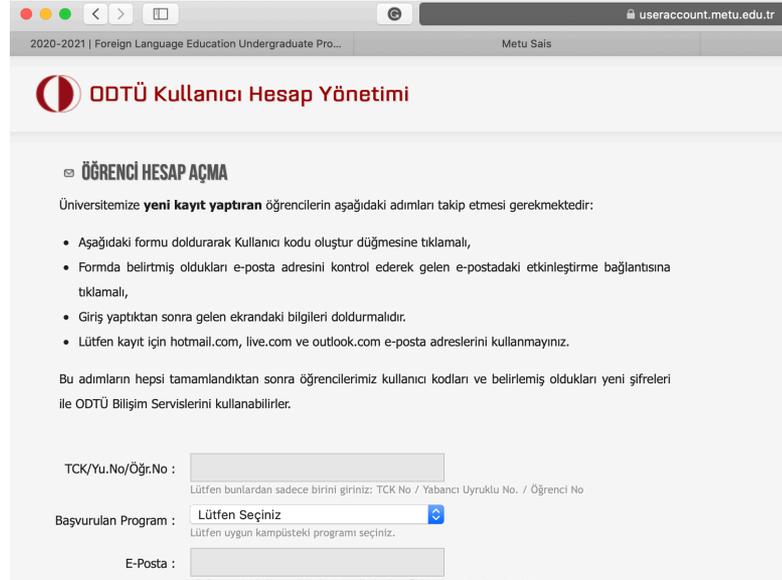
FILE WEBSITE

2

QUICK INFO

How do I get my user code and password?

The user code consists of the first six digits of your student ID with an e at the beginning. If your student ID is *1234567*, then your user code will be *e123456*. The student password can be obtained from [METU User Account Management](#) after the university registration.



2020-2021 | Foreign Language Education Undergraduate Pro... Metu Sais

ODTÜ Kullanıcı Hesap Yönetimi

ÖĞRENCİ HESAP AÇMA

Üniversitemize **yeni kayıt yaptıran** öğrencilerin aşağıdaki adımları takip etmesi gerekmektedir:

- Aşağıdaki formu doldurarak Kullanıcı kodu oluştur düğmesine tıklamalı,
- Formda belirtilmiş oldukları e-posta adresini kontrol ederek gelen e-postadaki etkinleştirme bağlantısına tıklamalı,
- Giriş yaptıktan sonra gelen ekrandaki bilgileri doldurmalıdır.
- Lütfen kayıt için hotmail.com, live.com ve outlook.com e-posta adreslerini kullanmayınız.

Bu adımların hepsi tamamlandıktan sonra öğrencilerimiz kullanıcı kodları ve belirlemiş oldukları yeni şifreleri ile ODTÜ Bilişim Servislerini kullanabilirler.

TCK/Yu.No/Öğr.No :
Lütfen bunlardan sadece birini giriniz: TCK No / Yabancı Uyruklu No. / Öğrenci No

Başvurulan Program :
Lütfen uygun kampüsteki programı seçiniz.

E-Posta :



METUMail

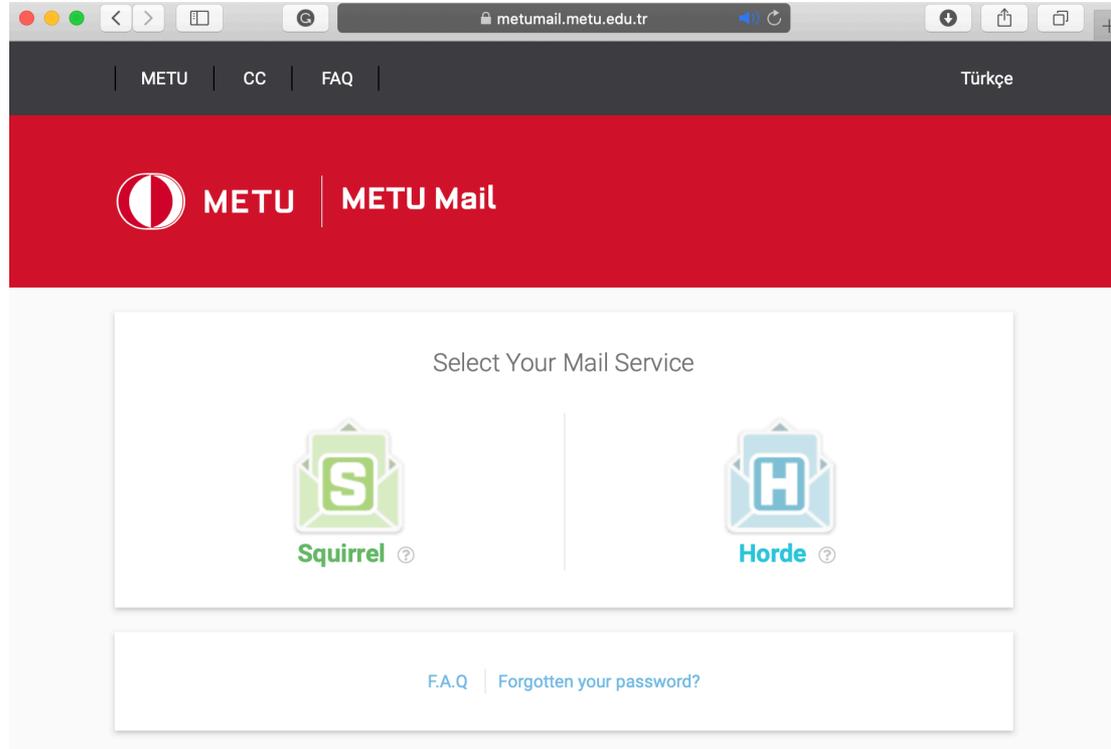
✓

FLE WEBSITE

2

QUICK INFO

<https://metumail.metu.edu.tr>



<https://faq.cc.metu.edu.tr/faq/how-can-i-my-metu-e-mail-address-gmail>



v

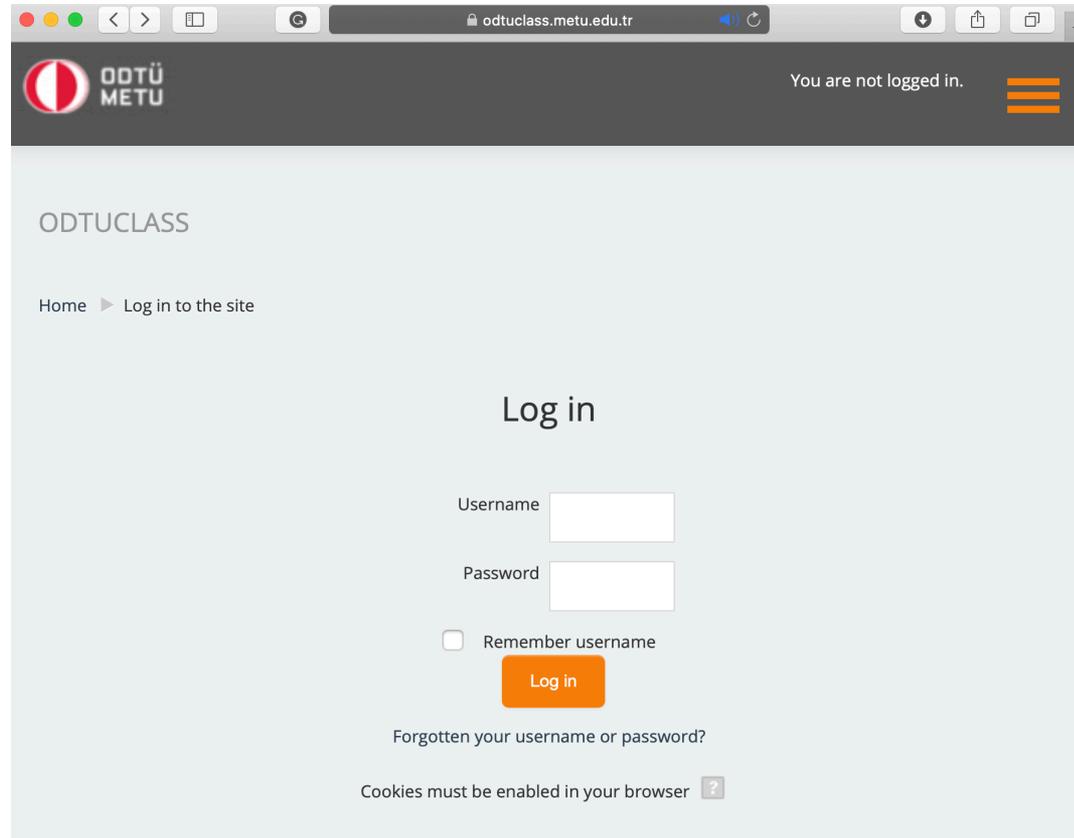
FLE WEBSITE

ODTUClass

<https://odtuclass.metu.edu.tr>

2

QUICK INFO



The screenshot shows a web browser window with the address bar displaying "odtuclass.metu.edu.tr". The page header features the ODTU METU logo on the left and the text "You are not logged in." with a hamburger menu icon on the right. The main content area is titled "ODTUCLASS" and includes a breadcrumb "Home > Log in to the site". Below this is a "Log in" section with a "Username" input field, a "Password" input field, and a "Remember username" checkbox. An orange "Log in" button is positioned below the checkbox. At the bottom of the login section, there is a link for "Forgotten your username or password?". A footer message states "Cookies must be enabled in your browser" with a question mark icon.





FLE Website

student.metu.edu.tr



QUICK INFO

3

METU OIBS

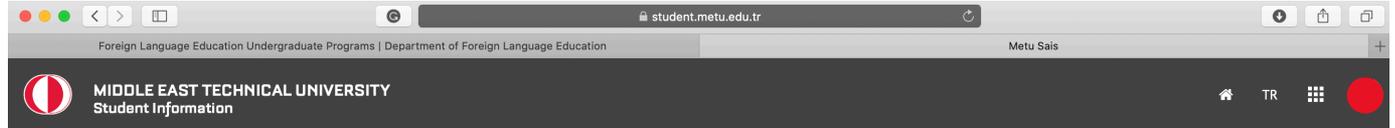
The screenshot displays the METU Student Portal website. The browser address bar shows student.metu.edu.tr. The page header includes the METU logo and the text "MIDDLE EAST TECHNICAL UNIVERSITY STUDENT PORTAL". The main content area is divided into three columns:

- Applications:**
 - Application for Admission to Graduate Programs at METU (339)
 - Application for English Proficiency Exam (238)
 - Application for Military (graduate students) Procedures (190)
 - Application for Scholarship/Dormitory (167)
 - English Proficiency Exam Results (196)
 - Erasmus Traineeship Application (407)
 - Identity Card Application (223)
 - Online Application Student Certificate (93)
 - Online Application Transcript (92)
 - Registration Cancellation (269)
 - Smartcard Online Balance Loading System **New**
 - Transfer Applications (247)
- Informatives:**
 - Student Information (61)
 - Student Messaging System (218)
 - View Course Capacity (158)
 - View Program Course Details (64)
 - View Program Details (58)
 - View Student Course Categories (178)
- Other:**
 - Address Updating (19)
 - Ms Phd Advisor Assignment (71)
 - Registration for Exchange Students (640)



> Student Information

FLE Website



QUICK INFO

Data Entry Form

Semester - Program Type : 2019-2020 Spring - MAJOR - Master's (with thesis)

METU OIBS

Student Information

Id Number	[REDACTED]	Nation	TURKEY	Semester	2019-2020 Summer	Semester Status	NOT REGISTERED
First Name	YAGMUR	Gender	Female	Program Code / Name	820/English Language Teaching	Standing	SATISFACTORY
Last Name	KİPER	Date of Birth	[REDACTED]	Program Type	MAJOR	Registration Approve Status	NOT APPROVED
TCK No	[REDACTED]	Birth Place	[REDACTED]	Education Level / Semester No	Master's (with thesis) / 6	Add-Drop Approve Status	NOT APPROVED
				GPA / CGPA	[REDACTED]		

Academic Record

[REDACTED]



3

> View Program Course Details

FLE Website



Foreign Language Education Undergraduate Programs | Department of Foreign Language Education Metu Sais

MIDDLE EAST TECHNICAL UNIVERSITY
View Program Course Details

QUICK INFO

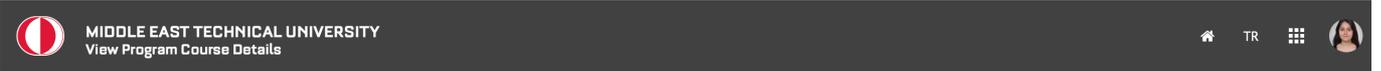
This program lists the offered courses on department and semester basis. Also you can see section, prerequisite and equal course information for the selected courses from the offered courses list. To use the program please select department and semester information from below comboboxes respectively and press the Submit button.

Department : Foreign Language Education/İngilizce Öğretmenliği
Semester : 2020-2021 Fall

Submit

3

METU OIBS



MIDDLE EAST TECHNICAL UNIVERSITY
View Program Course Details

Department : Foreign Language Education/İngilizce Öğretmenliği Semester : 20201

Course Info Prerequisite Auto Replacement Back Clear

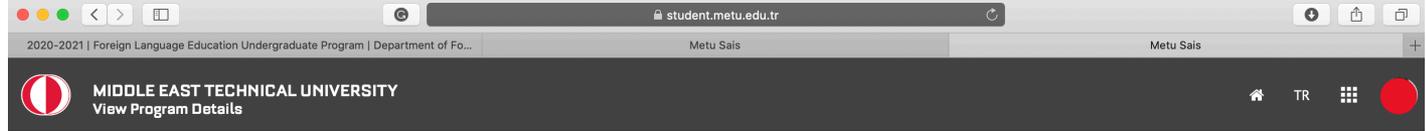
Thesis Work Courses

Code	Name	ECTS Credit	Credit	Level	Type
<input type="radio"/> 4500120	HISTORY OF IDEAS I (FİKİRLER TARİHİ I)	4.5	3.00 (3.00,0.00,)	Undergraduate/Lisans	Undergraduate / Lisans
<input type="radio"/> 4500134	CONTEXTUAL GRAMMER II (BAĞLAMSAI DİL BİLGİSİ II)	7.0	3.00 (3.00,0.00,0.00)	Undergraduate/Lisans	Undergraduate / Lisans
<input type="radio"/> 4500137	LISTENING AND PRONUNCIATION (DİNLEME VE SESLETİM)	7.0	3.00 (3.00,0.00,0.00)	Undergraduate/Lisans	Undergraduate / Lisans
<input type="radio"/> 4500140	ENGLISH LITERATURE I (İNGİLİZ EDEBİYATI I)	4.5	3.00 (3.00,0.00,0.00)	Undergraduate/Lisans	Undergraduate / Lisans
<input type="radio"/> 4500146	LINGUISTICS I (DİL BİLİM I)	4.5	3.00 (3.00,0.00,0.00)	Undergraduate/Lisans	Undergraduate / Lisans



> View Program Details

FLE Website



QUICK INFO

Detail | Must Courses | Prerequisite Courses | Elective Courses | Identical Courses | Clear

Prog. Code	Prog. Type	OSYM Code	Dept. Name	Dept. Name English	Dept. Name Turkish	Dept. Code	Faculty Code	Institute Code	Last Version	Educ. Type
120	1	108410318	ARCH	Architecture	Mimarlık	120	100	850	0	1
121	1	108410327	CRP	City and Regional Planning	Şehir ve Bölge Planlama	121	100	850	2	1
125	1	108410309	ID	Industrial Design	Endüstriyel Tasarımı	125	100	850	0	1
219	1	108410169	GENE	Molecular Biology and Genetics	Moleküler Biyoloji ve Genetik	219	200	850	1	1
230	1	108410124	PHYS	Physics	Fizik	230	200	850	1	1
232	1	108410187	SOC	Sociology	Sosyoloji	232	200	849	1	1
233	1	108410178	PSY	Psychology	Psikoloji	233	200	849	0	1
234	1	108410142	CHEM	Chemistry	Kimya	234	200	850	0	1
236	1	108410151	MATH	Mathematics	Matematik	236	200	850	0	1
238	1	108410106	BIOL	Biology	Biyoloji	238	200	850	0	1
240	1	108410196	HIST	History	Tarih	240	200	849	0	1
241	1	108410115	PHIL	Philosophy	Felsefe	241	200	849	1	1
246	1	108410133	STAT	Statistics	İstatistik	246	200	850	0	1
310	1	108410266	ADM	Political Science and Public Adm.	Siyaset Bilimi ve Kamu Yönetimi	310	300	849	0	1
311	1	108410203	ECON	Economics	İktisat	311	300	849	1	1
312	1	108410212	BA	Business Administration	İşletme	312	300	849	1	1
314	1	108410275	IR	International Relations	Uluslararası İlişkiler	314	300	849	1	3
315	1	108410248	GIA	Global and International Affairs (International Joint Program)	Küresel Siyaset ve Uluslararası İlişkiler (Uluslararası Ortak Program)	315	300	-	0	4
316	1	108410221	BAS	Business Administration (International Joint Program)	İşletme (Uluslararası Ortak Program)	316	300	-	0	4
351	1	108410584	BUSD	Business Administration (International Joint Program)	İşletme (Uluslararası Ortak Program)	351	996	-	0	5
352	1	1421517	ECO	Economics	İktisat	352	996	-	0	5

3

METU OIBS



Interactive Registration

√

FLE WEBSITE

Please see the [Academic Calendar](#) to learn when the interactive registrations and advisor approvals are done.

√

QUICK INFO

The interactive registration will be active between Oct 7 and Oct 9, 2020 this semester. In the first day of interactive registration process, the registration program will be accessed at the following times according to the seniority:

√

METU OIBS

09:00 am: 4th Year Students

10:00 am: 4th and 3rd Year Students

11:00 am: 4th, 3rd and 2nd Year Students

4

REGISTRATION

12:00 pm: 4th, 3rd, 2nd Year and 1st Year Students

The advisor approvals will start at 10 am on Oct 7, 2020, and the registration will close at 5 pm on Oct 9, 2020.



✓

FLE WEBSITE

register.metu.edu.tr

✓

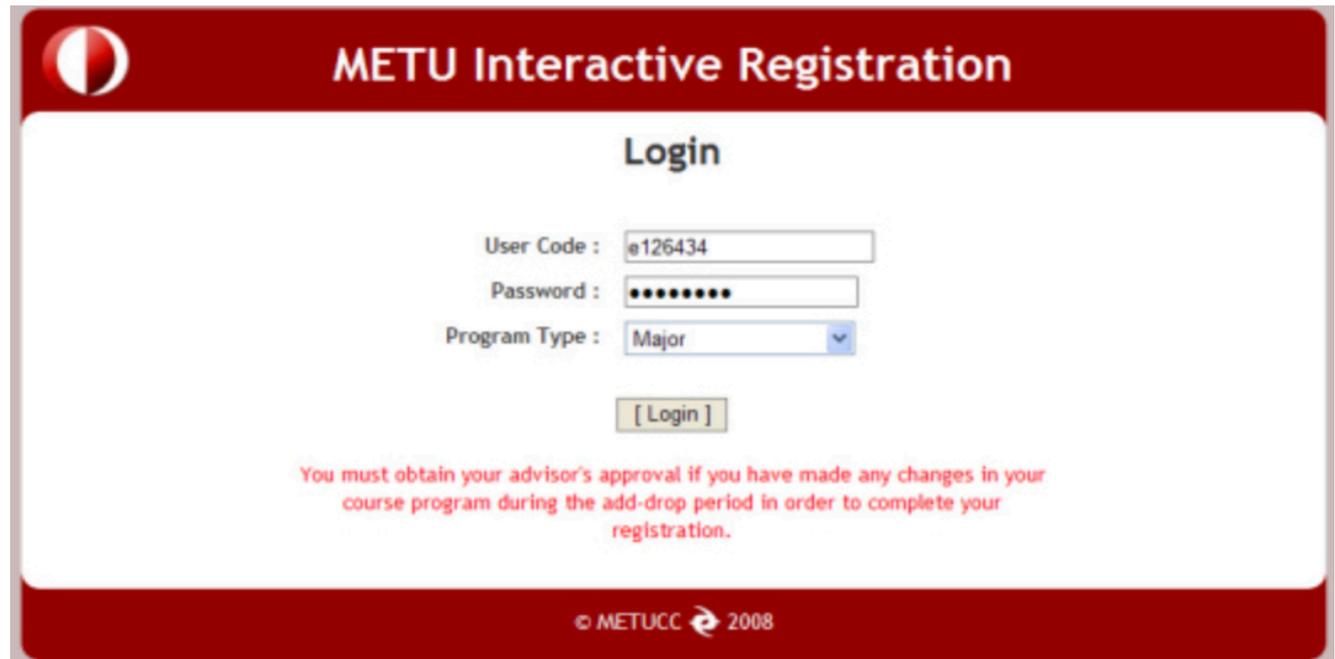
QUICK INFO

✓

METU OIBS

4

REGISTRATION



The screenshot shows the 'METU Interactive Registration' page. At the top left is a circular logo with a red and white design. The title 'METU Interactive Registration' is centered at the top. Below the title is a 'Login' section with three input fields: 'User Code' containing 'e126434', 'Password' with masked characters, and 'Program Type' set to 'Major'. A '[Login]' button is positioned below these fields. A red warning message states: 'You must obtain your advisor's approval if you have made any changes in your course program during the add-drop period in order to complete your registration.' At the bottom right, there is a copyright notice: '© METUCC 2008'.

Write your user code and password in the boxes.



✓

FLE WEBSITE

✓

QUICK INFO

✓

METU OIBS

4

REGISTRATION

METU Interactive Registration

Login

User Code : e126434

Password : ●●●●●●

Program Type : Major
Major
Double Major
Minor
Teaching Certificate

You must obtain your advisor's approval if you have made any changes in your course program during the add-drop period in order to complete your registration.

© METUCC 2008

Choose the suitable program type and click the **Submit** button. After pressing the Submit button, you will see your academic information.



✓

FLE WEBSITE

Must courses you are required to take from Foreign Language Department are added by the registration system itself. However, you must check the following two:

✓

QUICK INFO

- i. Check your [Undergraduate Program](#) on our website to see whether all the must courses you must take are added or not.
- ii. Check whether you are placed in the correct section according to the section lists published in the [announcements](#) on our department website.

✓

METU OIBS

4

REGISTRATION



✓

FLE WEBSITE

✓

QUICK INFO

✓

METU OIBS

4

REGISTRATION

If you are not in the section you are supposed to be, follow the steps in order to change the course section:

- i. Click on the circle near the course subject whose section you want to change.
- ii. Enter your new section number into the section box,
- iii. Click on the **Change Section** button,
- iv. You will see that the section number has been changed.

Course Code	Course Name	Credit	Section	Category	Replace Course	Replace Sem
<input checked="" type="radio"/> CENG0600	PH.D. THESIS	0.00	15	MUST COURSE	0	0
<input type="radio"/> CENG0915	ADVANCED STUDIES	0.00	1	MUST COURSE	0	0

[Drop Course]

[Replace Course]

[Remove Replacement]

Change Course [Section / Category]

Course Section : Course Category :

[Change Section] [Change Category]

Add Course

Course Code : Course Section :

Course Category :

I'm not a robot

reCAPTCHA
Privacy - Terms

[Add Course]



✓

FLE WEBSITE

✓

QUICK INFO

✓

METU OIBS

4

REGISTRATION

As a first-year student, you must take a departmental elective course in the first semester. As it will not be added automatically by the system, you have to add the course on your own.

Go to the department website and check the program published in the announcement. Choose an appropriate course according to your schedule, and add it by applying the following steps:



√

FLE WEBSITE

√

QUICK INFO

√

METU OIBS

4

REGISTRATION

Id Number : 1264340 Name : ARSLAN SERDAR
Department : CENG Year : 72
Sem no : 10 CumGpa : 3.36
Standing : SATISFACTORY Paid Money : 310,00

No rezistered course found!

Add Course

Course Code : Course Section :
Course Category : MUST

I'm not a robot reCAPTCHA Privacy - Terms

[Logout]

© METUCC 2008

To add a course, write the course code and its section, then choose the suitable category for the course, and click the **Add Course** button.



✓

FLE WEBSITE

✓

QUICK INFO

✓

METU OIBS

4

REGISTRATION

To finalize the registration process, you **MUST** click on the button called **Request Registration Approval** so that the request for approval along with the list of the added courses is sent to your advisor via the Advisor Approval Program. Students who do not request advisor approval by using the "Request Registration Approval" button will not be able to get advisor approval.



